

Digital Image Collections: Williams VR Collection

Williams College, Art Department, Visual Resources Center, Lawrence Hall
Drop-in Support and Training, 8:30am-4:30pm, Monday-Friday
(413) 597-2015, <http://www.williams.edu/art/vrc/>

Finding Images

1. In your web browser, navigate to <http://drm.williams.edu/vrc/>. A quick link is available on the VRC homepage (<http://www.williams.edu/art/vrc/>).
2. Click on the "Browse" link to enter the entire collection or type a search term into the box and click on the "Go" button.
3. To perform an advanced search, click on the "advanced search" link in the top menu bar. Several options are available to narrow down your search. "All of the words" is often a good choice.
4. Click on a thumbnail to see a larger view of the image and the accompanying text record.
5. Once you find an image that you would like to use, in the detailed image record, click on the "presentation image" link in the second menu bar from the top.
6. To save the image, on a PC, right click and select "Save Picture As..." and browse to the location where you would like to save the image. On a Mac, control click and select "Save Image As...". Give the image file a meaningful name if desired.
7. Rather than saving an image directly on your computer, a very attractive alternative is to simply drag and drop the image directly into a PowerPoint presentation. See "Williams VR Collection: Dragging and Dropping Images into PowerPoint."

(Created 5/2008; Revised 6/2008)