Institutional Characteristics

This form is to be completed and placed at the beginning of the self-study report:

Date: Fall 2007

1. Corporate name of institution: The President and Trustees of Williams College
2. Address (city, state, zip code): Williamstown, Massachusetts 01267
   Phone: 413-597-3131    URL of institutional webpage: www.williams.edu
3. Date institution was chartered or authorized: June 22, 1793
4. Date institution enrolled first students in degree programs: 1793
5. Date institution awarded first degrees: 1795
6. Type of control: (check)
   - [ ] Public
   - [x] Private
     - [ ] State
     - [ ] City
     - [x] Independent, not-for-profit
     - [ ] Religious Group
     - [ ] (Name of Church) __________________________
     - [ ] Other: __________________________
7. By what agency is the institution legally authorized to provide a program of education beyond high school, and what degrees is it authorized to grant?

   By the Commonwealth of Massachusetts, acting on 22 June 1793. See College Laws. The college is authorized to grant baccalaureate and master’s degrees

   (Attach a copy of the by-laws, enabling legislation, and/or other appropriate documentation to establish the legal authority of the institution to award degrees in accordance with applicable requirements.)

8. Level of postsecondary offering (check all that apply)
   - [ ] Less than one year of work
   - [ ] At least one but less than two years
   - [ ] Diploma or certificate programs of at least two but less than four years
   - [ ] Associate degree granting program of at least two years
   - [x] Four or five-year baccalaureate degree granting program
   - [ ] First professional degree
   - [ ] Master’s and/or work beyond the first professional degree
   - [ ] Work beyond the master’s level but not at the doctoral level (e.g., Specialist in Education)
   - [ ] A doctor of philosophy or equivalent degree
   - [ ] Other __________________________
   - [x] Specify __________________________
9. Type of undergraduate programs (check all that apply)

- Occupational training at the crafts/clerical level (certificate or diploma) ☒
- Liberal arts and general
- Occupational training at the technical or semi-professional level (degree)
- Teacher preparatory
- Two-year programs designed for full transfer to a baccalaureate degree ☐
- Professional ☐
- Other ___________________________

10. The calendar system at the institution is:

- Semester ☐
- Quarter ☐
- Trimester ☒
- Other 4:1:4 ☒

11. What constitutes the credit hour load for a full-time equivalent (FTE) student each semester?

a) Undergraduate 4 courses/semester
b) Graduate 4 courses/semester
c) Professional NA

12. Student population:

a) Degree-seeking students:

<table>
<thead>
<tr>
<th></th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time student headcount</td>
<td>1970</td>
<td>46</td>
<td>2016</td>
</tr>
<tr>
<td>Part-time student headcount</td>
<td>33</td>
<td>0</td>
<td>33</td>
</tr>
<tr>
<td>FTE</td>
<td>1981</td>
<td>46</td>
<td>2027</td>
</tr>
</tbody>
</table>

b) Number of students (headcount) in non-credit, short-term courses: none

13. List all programs accredited by a nationally recognized, specialized accrediting agency. List the name of the appropriate agency for each accredited program:

Chemistry: American Chemical Society
Williams College Museum of Art: American Association of Museums

14. Off-campus Locations. List all instructional locations other than the main campus. For each site, indicate whether the location offers full-degree programs, 50% or more of one or more degree
programs, or courses only. Record the FTE enrollment for the most recent fall semester. Add more rows as needed.

<table>
<thead>
<tr>
<th>A. In-state Locations</th>
<th>Full degrees?</th>
<th>50% or more?</th>
<th>Courses only?</th>
<th>FTE Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Out-of-state Locations</th>
<th>Full degrees?</th>
<th>50% or more?</th>
<th>Courses only?</th>
<th>FTE Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams Mystic, Mystic CT</td>
<td>Yes</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Williams in New York, NYC NY</td>
<td>Yes</td>
<td>16</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C. International Locations</th>
<th>Full degrees?</th>
<th>50% or more?</th>
<th>Courses only?</th>
<th>FTE Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams-Exeter Programme at the University of Oxford, Oxford England</td>
<td>Yes</td>
<td>26</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

15. Degrees and certificates offered 50% or more electronically: For each degree or certificate, indicate the level (certificate, associate’s, baccalaureate, master’s, professional, doctoral), the percent that may be completed on-line, and the number of matriculated students for the most recent fall semester. Enter more rows as needed.

<table>
<thead>
<tr>
<th>Name of program</th>
<th>Degree level</th>
<th>% on-line</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
16. **Instruction offered through contractual relationships:** For each contractual relationship through which instruction is offered, indicate the name of the contractor, the location of instruction, the program name and degree level, and the percent of the degree that may be completed through the contractual relationship. Enter more rows as needed.

<table>
<thead>
<tr>
<th>Name of contractor</th>
<th>Location</th>
<th>Name of program</th>
<th>Degree level</th>
<th>% of degree</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

17. List by name and title the chief administrative officers of the institution. (Use the table provided on the next page.)

18. Supply a table of organization for the institution. While the organization of any institution will depend on its purpose, size and scope of operation, institutional organization usually includes four areas. Although every institution may not have a major administrative division for these areas, the following outline may be helpful in charting and describing the overall administrative organization:

a) Organization of academic affairs, showing a line of responsibility to president for each department, school division, library, admissions office, and other units assigned to this area;

b) Organization of student affairs, including health services, student government, intercollegiate activities, and other units assigned to this area;

c) Organization of finances and business management, including plant operations and maintenance, non-academic personnel administration, auxiliary enterprises, and other units assigned to this area;

d) Organization of institutional advancement, including fund development, public relations, alumni office and other units assigned to this area.

19. Record briefly the central elements in the history of the institution:

   **Note:** a brief narrative history of Williams College appears in the Williams College Bulletin: Course Catalog

   1755, Colonel Ephraim Williams bequeaths $9,297 for the founding and support of a free school.

   1785, free school chartered by the commonwealth.

   1793, free school becomes Williams College through a charter issued by the commonwealth. Williams is the 2nd college founded in Massachusetts.

   1806, the famous "haystack meeting" where five Williams undergraduates, seeking to continue their prayers and conversations in spite of a sudden thunderstorm, retire from a grove of trees to the shelter of a nearby haystack, where they are inspired to launch the great adventure of American foreign missions.

   1821, President Zephaniah Swift Moore, convinced that almost everything about Williams was impossible -- its location, its funds, its enrollment -- leads a group of students over the mountains into the Connecticut Valley. There he becomes their president once again, at the struggling new college known as Amherst.
1821, the Reverend Edward Dorr Griffin takes the job of president and raises much-needed funds.

1821, a group of alumni meet in Williamstown and organize the Society of Alumni, dedicated to the future welfare of the College. Their action gave Williams the distinction of organizing the oldest, continuous college alumni society.

1833, first fraternity chapter on campus founded.

1836, induction of Mark Hopkins as president.

1838, Nathaniel Hawthorne, attending commencement exercises, jots in his notebook some observations on the Williams students there: "Country graduates -- rough, brown-featured, schoolmaster-looking... A rough hewn, heavy set of fellows from the hills and woods in this neighborhood; unpolished bumptkins, who had grown up as farmer-boys."

1888, a Massachusetts court decision declares that cows owned by the college are tax exempt.

1960, first students enrolled in Center for Development Economics

1962, compulsory religious exercises abandoned after a hundred years of gradual but steady erosion.

1962, in response to the concern of undergraduate leaders and the faculty and in recognition of the failure of Greek letter fraternities to fulfill adequately objectives consistent with college purpose, the Trustees take the first of a series of actions that replaced fraternities with a residential house system.

1970, decision to become coeducational and the admission of women to Williams as degree candidates.

1972 first students enrolled in Graduate Program in the History of Art

1985, first students enrolled in Williams-Exeter Programme at the University of Oxford.

2001, tutorial program, in which pairs of students meet weekly with the professor to discuss a paper, problem set, or work of art produced by one of the students, expanded significantly.

2005, first students enrolled in Williams in New York Program.

2005, college completes self-study on diversity.

2006, Williams completes effort to hire an additional 30 professors, representing a 15% growth in faculty and reducing student-faculty ratio from 8.5:1 to 7.3:1. Courses with 19 or fewer students reach 73 percent, vs. 59 percent in 2000.